



Cheyenne Mountain State Park

Prairie Falcon Event Facility 2010 Rental Agreement for reservations confirmed prior to February 1, 2010

With superior facilities and stunning views, the Prairie Falcon Event Facility is an excellent choice for outdoor assembly events that need an amphitheater style facility. To ensure that your event is a success, please thoroughly read the following. Make sure that you understand and agree to this information before you sign the agreement. Park Staff will be happy to clarify any questions you may have.

GENERAL INFORMATION:

- The Prairie Falcon Event Facility can accommodate a maximum of 200 people.
- **PARKING IS NOT GUARANTEED** Adjacent parking is extremely limited. Attendees will likely need to walk/hike from other parking areas.
- Use of the Prairie Falcon Event Facility requires a valid and confirmed reservation. Reservations are made through the Visitor Center at Cheyenne Mountain State Park.
- This is an outdoor amphitheater with rock step raised seating. There is no pavilion or protection from weather, wind or sun. There is no electrical service in the amphitheater area.
- The 2010 rental season for Prairie Falcon is May 1 through October 31. Reservations for the season can be made starting January 2nd of the year of the event. No year-in-advance (or longer) reservations will be accepted.
- Reservations are only confirmed with full payment and a signed agreement. Payment is required at the time of the reservation.
- Rental of the area entitles the renter exclusive use of the Prairie Falcon amphitheater seating area only. The adjacent picnic areas, rest rooms, and parking are available for public use by all park visitors. Facility hours are 9am—5pm Monday through Thursday or Sunday and from 9am-3pm on Fridays and Saturdays from the first weekend in May through September. Facility hours in October are 9am-5pm Monday through Sunday. Reservations will not be accepted for the following dates in 2010: May 28th-31st, July 2nd-5th, or September 3rd-6th. No implied rights or reservations are granted as to camping or other park amenities. No additional access or use of the facility will be granted prior to or after confirmed reservation date(s) and time(s). Additional date(s) or time(s) will require separate agreement(s) and daily fees.
- Prairie Falcon Event Facility events may require a Special Activity Agreement and may result in additional fees and conditions.

PICNIC AREA AND PARK REGULATIONS:

- As with all areas of the park, every visitor to the Prairie Falcon area is required to obey all rules and regulations of the Division of Parks and Outdoor Recreation, and any other regulations that may apply. These rules and regulations come directly from Title 33 of current Colorado Revised Statutes and are citable offenses. A complete list of park regulations is available upon request or online at www.parks.state.co.us.
- Important park regulations to keep in mind at Prairie Falcon include:
 - Every vehicle entering the park must have a valid park pass.
 - All vehicles must stay on designated roadways and parked in designated spaces at all times. Driving off of the pavement (even to just drop off supplies or set up the event) is strictly prohibited.
 - **By statute, only 3.2% alcohol is permitted** (including kegs). Any 6% alcohol or hard liquor will be disposed of and citations may be issued.
 - Music or a public address system is permitted but may not be played at a decibel level that interferes with the use and enjoyment of the park by other park visitors as determined by park staff. Park staff can require that volume be turned down. Keep in mind that there is no electrical service in the amphitheater.
 - No open fires are allowed in the Prairie Falcon area.
 - Smoking is strictly prohibited on the trails or in the backcountry. Smoking is permitted in the parking area provided all butts are disposed of properly in cigarette urns.
 - Pets must be kept under control on a hand held leash no longer than 6 feet and cleaned up after at all times. Leashed pets are always welcome in the parking lot and amphitheater area but **no pets are allowed on the trails or in the back-country**.
 - Nothing may be attached to any park sign or tree by any means.
 - Temporary directional signs may be placed only on **stakes** at intersections and **must be removed** at the end of the rental. Signs left up beyond the event will be considered litter and a citation may be issued.
 - The facility must be left in a clean and orderly condition upon the completion of the event. Place all trash in receptacles and dumpsters.



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FEES

- The rental fee is: \$300.00 per two hour increment on Fridays & Saturdays from the first weekend in May through September; \$150.00 per two hour increment Sunday through Thursday; and \$150.00 per two hour increment Fridays & Saturdays October.
- Event must be concluded and amphitheater vacated within the rental time increment.
- All reservations must be made at least seven days in advance.
- Every vehicle entering the park to attend an event or in conjunction with an event at Prairie Skipper must have a valid park pass. The facility rental fee **does not** include this required fee. Daily passes are \$6.00 per vehicle. Commercial buses and vans require special permits, ask for fee information at the park office. Special arrangements may be made at the Park Office for advance purchases of daily passes.

CANCELLATION POLICY:

- **No refunds will be given for lack of attendance or inclement weather.**
- If the cancellation is requested more than fourteen days prior to the event, 25% of the base fee will be retained as a cancellation fee.
- No refund will be given if the cancellation is requested any time within the fourteen days prior to the rental.
- Consideration may be given to a one-time reschedule within the same rental season if the cancellation request is received at least seven days prior to the day of the rental and may be subject to additional rental fees. No refunds will be given for fee differences for a reservation rescheduled to a lesser fee day or date.

Today's Date		Reservation # <small>(completed by park staff)</small>		PFEF- 1__ - ____	
Date of Event <small>(no 2010 reservations 5/28-5/31; 7/2-7/5; 9/2-9/6)</small>		Day of the Week of the event:		Sun Mon Tue Wed Thu Fri Sat	
Start Time—choose from one of the following options: 9am; 12pm; or 3pm		: AM PM		End Time—choose from one of the following options: 11am, 2pm, 5pm	
Name of Group					
Type of Event		Number of Participants			
Responsible Party					
Mailing Address					
Contact Home Phone ()		Contact Cell Phone ()			
Contact E-mail		Confirmation will be sent to this address			
FEES		DESCRIPTION		TOTAL AMOUNT	
Facility		Use of Prairie Falcon \$300.00 per 2 hrs x _____ (Fri or Sat Rental May-Sept)		\$	
		Use of Prairie Falcon \$150.00 per 2 hrs x _____ (All other days/dates)		\$	
Other		Special Activity Permit (if applicable) \$20.00		\$	
		Other Fees: _____		\$	
May be paid by check, money order or credit card. Check payable to: Cheyenne Mountain State Park.				Total	
				\$	
PERJURY STATEMENT: I hereby swear or affirm under penalty of perjury that the information given herein is true and correct to the best of my knowledge or belief.					
Signature _____				Date _____	
The signature above indicates this individual has read the Prairie Skipper Event Facility Rental Agreement information, rules, and regulations, understands and agrees to the considerations and rules on printed in this form and in Parks Regulations, Special Activity Agreement, Colorado Statutes, and as directed by Park Staff in accordance with park rules, regulations, and statutes, and accepts responsibility for the event (to include damage to the park or any facility) and all stipulations listed on this form.					
To be completed by park staff:				Send completed agreement to:	
Date agreement received:		Amount: \$		Cheyenne Mountain State Park	
Payment method and payment date				Attn: Prairie Falcon Reservations	
Date reservation confirmed:		Email sent (date/init):		410 J L Ranch Heights	
Entered: ___ Calendar ___ Book ___ Digital ___				(719) 576-2016	

Please make a copy of this agreement for your records and bring it with you on the day of your rental. Page 2 of 2 Dec 2009