



LOCATION: John Martin Reservoir State Park

POSITION: Limited Commissioned Ranger (Temporary)

PAY RATE: Ranging from \$10 to \$12 per hour, depending on experience

HIRE DATE: April –August

Applications received before March 30 receive first opportunity

A room for housing may be available

DUTIES:

This is an unarmed law enforcement position (Title 33 Commission) that enforces park laws and regulations; issues citations for violations; patrols park areas by vehicle, golf cart or foot. Responds to emergencies and resolves visitor complaints. Will complete reports and may be required to appear in court. Positions located on water based recreation parks will conduct inspections on boats and other water craft for aquatic nuisance species and will need to take appropriate action upon discovery of such species. Positions may also assist with revenue collection and verification, visitor services operations, education and interpretive programs. Certain parks may have specific lake, river and backcountry duties and requirements. This position will also assist with all areas of daily park operations, Assures quality customer service, facility maintenance, repair and cleanliness, campground mowing and clean up, assists with fee collection, and environmental education programs.

Other duties will include:

- Staff the park ANS (aquatic nuisance species) inspection station.
- Conduct physical boat inspections and boater interviews.
- Provide information and assistance to the boating public (distributes brochures, promotes ANS education, educates about State Park regulations, etc.)
- Cleaning and light maintenance duties of interior and exterior of ANS inspection areas, including maintenance of facilities and grounds.
- Accurate counting and recording of all boat inspections.
- Photo-copying and filing.
- May document and report visitor complaints.
- Sell parks passes, permits, books, maps, clothing, firewood and other novelties
- Sell gift certificates, search and rescue cards, boat registrations, OHV registrations and snowmobile registrations, fishing and hunting licenses at some locations.
 - Answer telephones and transfer/take messages.
 - Photo-copy and file documents
 - Collect revenue, complete shift report, and balance shift box at end of each shift.
 - Prepare campground reservations forms and documents.
 - Document and report visitor complaints.

- Work on park maintenance issues when not patrolling (Approximately 20-60% of the time)
- Other duties as assigned.

NOTE:

This position is up to 40 hours per week and up to six months in duration. School schedules MAY be accommodated.

REQUIREMENTS:

- Must be at least 21 years of age
- Must possess and maintain a valid driver's license
- Must be free of felony convictions or pending charges. Consideration will be given to all other previous violations of law, including misdemeanor violations, domestic violence, traffic and conservation laws
- Must have or be able to attain valid current First Aid and CPR certifications
- Must be able to lift 50 pounds repeatedly
- Must be able to work various shifts, weekends and holidays
- Applicants must successfully complete a comprehensive background check
- Must attend and successfully complete required Colorado State Park training (may include full exposure to OC spray)
- Preference may be given to applicants with or working towards a Natural Resources degree or similar education.

Experience in maintenance is highly desirable.

PHYSICAL REQUIREMENTS:

- This position will perform physical activities that require considerable use of your arms and legs and moving your whole body, such as climbing, lifting, balancing, walking, stooping, and handling of materials. Ability to perceive color differences and to hear verbal and radio communications.

WORK CONTEXT:

In addition to work activities, below is a list of means and manner of conducting duties in this position:

In an Enclosed Vehicle or Equipment — Travel via vehicle, etc is required for this position. Job duties for this position cover various areas of Colorado and require operation of 4 wheel drive vehicles, ATV's, towing trailers, operating boats, etc.

Freedom to Make Decisions — Decisions are made on a daily basis. Part of the decision-making responsibility is to determine what level is appropriate for each decision and to forward with background information and recommendations those decisions that need supervisory authority.

Telephone/Radio — The phone/radio are primary means of communication for this position, and used daily.

Outdoors, Exposed to Weather — Fieldwork for this position is necessary and the worker will be outdoors, exposed to weather at least weekly if not daily.

Deal With External Customers — Dealing with external customers is critical to the position and extremely important

Electronic Mail — Email may be used.

Face-to-Face Discussions — Face to face discussions/meetings occur at least weekly if not daily.

Structured versus Unstructured Work --- This job is more unstructured than structured. Work often exceeds time available and it is workers duty to prioritize tasks, and deal with prioritizing unscheduled work that arises.

Duration of Typical Work Week — The number of hours worked is, on average, but not limited to, 40 hours per week. Shifts are generally 8-10 hours will include weekends and holidays.

Consequence of Error — Error in this position could result in minor to serious implications if the mistake that was not readily correctable (depending on the situation).

Letters and Memos —Letters and memos are written on a weekly basis.

Contact With Others —Contact with others occurs daily and should be considered one of the critical contexts for the position.

Work With Work Group or Team — As explained above, contact with others is critical to the position and is almost always working in a group or as part of a team.

Indoors, Environmentally Controlled — Fieldwork for this position is necessary; however, a large portion of training will occur in a classroom or other controlled indoor environment.

Uniforms

The park will provide some uniform items such as shirts. Employee will be required to purchase black pants and boots at their own expense.

FOR APPLICATIONS AND INFORMATION CONTACT:

John Martin Reservoir State Park

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